



St. Margaret's Nursery

Nursery transition policy

Nursery

Reviewed: August 2023

Date for review: September 2024

Nursery transition policy

Transition concerns the changes a child encounters from one place to another. This can be from home to nursery, starting school or children that attend more than one nursery. Often, these transitions involve a process of change that requires them to adapt their thoughts, feelings and behaviours to meet new expectations.

Through the implementation of this policy, we aim to work in partnership with parents/carers, practitioners from other settings and/or childminders and school staff to share information about the child and identify what support he or she may require when starting or leaving us.

The transition from home to the setting

The nursery staff are sensitive to the needs of children and parents/carers when they first start to attend nursery. We understand that all children settle differently in their own time and the nursery is able to accommodate the differing needs of individual children.

We offer support in the following ways:

Open Afternoons

During the School year we offer open afternoons for prospective parents to come along and look around the nursery. This provides an opportunity for parents and children to meet members of staff and to ask any questions which they may have regarding policy and procedures.

The transition from one provider to another during the working week

When a child attends more than one setting or childminder we make contact with them through our home communication books. We share information to provide the best outcomes for the child. If appropriate the key person will make a visit to the other setting to share information regarding the child.

First visit

Depending on the individual child, we welcome the parent/guardian and the child into the nursery for a 20 mins visit. This gives the child the opportunity to play in the nursery environment with the security of their parent/guardian being nearby. The number of visits required before starting will depend on the individual child as all children adapt differently to new environments. Each Parent will receive an Induction Pack at this time, which has information regarding the nursery and procedures and forms to be filled in before the child`s start date.

Home visit

As part of our transition into nursery we offer a 'Home Visit' from your child's key person and either the Nursery manager or Deputy manager so that they can spend a short time with your child in their familiar surroundings. The home visit will last 10 minutes, we will try to be as flexible as we can and give parents/carers plenty of notice

School transition

Although we are owned by the Governing body of St. Margaret's school there is no guarantee that your child will be offered a place in the reception class. You are required to apply separately to the school.

In the summer term before your child leaves the nursery we will:

- Ensure that the children are informed about moving onto school through stories, pictures and circle time.
- We will also encourage teachers of the schools the children will move to, to visit the children in the nursery environment.
- We will pass on any information regarding the child in regard to stages of development with parental permission.